



MACQUARIE LINKS
INTERNATIONAL GOLF CLUB

Golf Group Terms & Conditions

Our Team at Macquarie Links International Golf Club has a passion for exceeding Member expectations. Please take time to familiarise yourself with the following information in order that you have a thorough understanding of the Clubs terms and Conditions.

- **TENTATIVE BOOKINGS** - Will be held for a period of 14 days and will remain tentative until written confirmation and a deposit is received. Please note that during such period the Club reserves the right to consider all requests for the same date, however preference will be given to those holding the initial booking, at which time immediate confirmation and payment would be required.
- **CONFIRMATION OF RESERVATIONS** - Will be accepted on receipt of a signed agreement form and deposit payment equal to 50% of the total golfing and food cost, with the other 50% payable on the day or prior to the event. Payment can be made by cash, credit card, eftpos or cheque made payable to Macquarie Links Pty Ltd. Please note that credit cards will incur additional fees.
- **FINAL PAYMENT** – Final numbers of attendees are to be provided to the club 7 days prior to the function. Final payment of the account **must** be **paid in full on the day of the event.** *After any adjustments that may occur. Note - approval may be given to extend to 7 days based on individual circumstances. Please note that vouchers for payment of green and/or cart fees will not be accepted for Monday bookings.
- **CANCELLATIONS** - Must be made in writing to protect all parties concerned. Please note that under no circumstances will deposits be refunded for cancellations received within 6 months of the event-taking place.
- **GROUP BOOKINGS** – Monday group bookings are subject to a minimum number of 100 players and a maximum of 132 players. Tuesdays and Thursdays are available for group bookings catering from 12pax to a maximum of 132 players. Group bookings are not permitted on Wednesdays, weekends or public holidays. Smaller group bookings are permitted with 1 tee starts only.
- **CONFIRMATION OF NUMBERS FOR GOLF, FOOD & BEVERAGES** - Is required 7 days prior to the event. All golf, food & beverage charges will be based on this final number, or on the number of guests in attendance if that number is higher. Any increase on numbers thereafter must be paid on the day, however is subject to availability and the Club reserves the right to decline such request.
- **FOOD & BEVERAGES** - A minimum food spend of \$30.00 per person applies for Mondays bookings and must be pre-arranged and confirmed at least 14 days prior to the event. No outside food or beverages are permitted in the Clubhouse or on Course.
- **PRICES** - Are subject to change without notice until confirmation and deposits have been received. All prices are inclusive of GST.
- **SIGNAGE & DECORATIONS** - The Club will have the final say and reserves the right to limit any signage, both on-golf course and within the Clubhouse. Banners need to

arrive at least 24 hours prior to the event and clearly marked as to where they must be positioned. The Club accepts no responsibility for storage, handling, loss or damage to signage / banners. All signage / banners must be taken home on the day of the event.

Prior permission is required by the Club in regards to any items being hung, screwed or stuck on any walls, doors or structures of our Clubhouse.

- **RESPONSIBILITY** - The organiser assumes responsibility for all damages to persons or property (including Golf Carts) caused by their guests or themselves. The Club is not responsible for loss or damages to any property, however all the necessary care will be taken to prevent such matters occurring.
- **DRESS CODE** – It is the responsibility of the organiser to ensure all guests are aware of the Club's strict dress code. The Club dress code must be passed onto your guests prior to the day to avoid any embarrassments. Guests not adhering to the dress code will be asked to leave.
- **COURSE ETIQUETTE** - All players are required to use a sand bucket to repair divots and pitch repairers for pitch marks on the greens. All bunkers must be raked after use
- **NON-SMOKING POLICY** - The Clubhouse has been declared a non-smoking venue, however smoking is permitted on the verandah.

Please complete the following information and return with deposit to confirm your reservation.

Event / Function Name: _____

Organiser's Name/Representative: _____

Postal Address: _____

Email Address: _____

Contact work telephone number: _____

Contact mobile number: _____

Date of function: _____

Estimated number of golfers: _____

Estimated number of non-golfers/organisers/volunteers: _____

Estimated tee time: _____

Estimated numbers for catering: _____

I have read and understand the above terms and conditions on pages 1 & 2 and will adhere to them:

Organiser's Signature: _____ **Date:** _____